

MINUTES FOR ST MATTHEW'S ANNUAL PARISHIONERS' MEETING

Held at 11.15am on Sunday 25th Oct 2020



Present: Revd Helen Hancock (Chair), Wendy Richmond (Secretary), 53 attendees (21 via Zoom, 32 in Church)

1	<i>Apologies for absence</i> None received
2	<i>Approval of minutes of APM (held on 7 April 2019)</i> The minutes had been displayed in Church and made available online prior to the meeting. The adoption of the minutes was proposed by Jen Houghton, seconded by Lesley Kennett and then unanimously accepted by the meeting. The minutes were signed by the Chair as an accurate record of the meeting.
3	<i>Appointment of Churchwardens</i> Pauline Keane is standing down as Churchwarden and the Chair thanked her for her many years of service. Mike Taylor has agreed to seek re-election. Mike Taylor was nominated by Noel Tharumanayagam and seconded by Simon Hancock. Jackie Farris was nominated by Pauline Keane and seconded by Phillipa Alexander. Following the election, the Commissioning of Churchwardens took place to admit them to their office for 2020/2021 in line with Archdeacons letter dated 16 th Sept 2020.

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Held at 11.15am on Sunday 25th Oct 2020



Present: Revd Helen Hancock (Chair), Wendy Richmond (Secretary), 53 attendees (21 via Zoom, 32 in Church)

<p>1</p>	<p><i>Apologies for absence</i> None received</p>
<p>2</p>	<p><i>Approval of minutes of APM (held on 7 April 2019)</i></p> <p>The minutes had been displayed in Church and made available online prior to the meeting. The adoption of the minutes was proposed by Dave Farris, seconded by Judith Jones and then unanimously accepted by the meeting.</p> <p>The minutes were signed by the Chair as an accurate record of the meeting.</p>
<p>3</p>	<p><i>Nominations for PCC</i></p> <p>Anne Cosserat and Stuart Bachelor agreed to seek re-election after serving for three years. There are three additional elected vacancies to be filled on the PCC.</p> <p>Nominations for the vacancies were as follows: Anne Cosserat: Proposed by Wendy Richmond and seconded by Will Yearsley Stuart Bachelor: Proposed by Jackie Farris and seconded by Judith Jones Tim Lucas: Proposed by Pauline Keane and seconded by Ian Davies Wendy Richmond: Proposed by Anne Cosserat and seconded by Will Yearsley Isobel Hill: Proposed by Jen Houghton and seconded by Gill Davies</p> <p>All nominated individuals were duly elected to the PCC.</p>
<p>4</p>	<p><i>Nominations for Deanery Synod</i></p> <p>Lesley Kennett, Phillipa Alexander and Jason Pennington are all standing down as Deanery Synod representatives and the Chair thanked them for their service.</p> <p>Nominations for the vacancies were as follows: Sheena Evans: Proposed by Jessica Johnson and seconded by Brenda Tyrell Mark Curzon: Proposed by Judith Jones and seconded by Jackie Farris Sue Fraser: Proposed by Jackie Farris and seconded by Jen Houghton</p> <p>All nominated individuals were duly elected to Deanery Synod for a period of three years.</p>

<p>5</p>	<p><i>Electoral roll report</i></p> <p>Judith Jones spoke to her report. The electoral roll was updated ahead of the APCM. Currently, there are 157 names on the roll, of whom 58 are resident in the Parish. For comparison, last year's roll numbered 144 people, of whom 55 were resident in the Parish.</p>														
<p>6</p>	<p><i>Annual Report</i></p> <p>The 2019 St Matthew's Annual Report was made available to download from the church website. This had already been discussed with the congregation at the "Not APCM" in April 2020.</p> <p>There was no further clarification required.</p>														
<p>7</p>	<p><i>Financial statements</i></p> <p>Tim Lucas spoke to the Financial Statements for 2019. Below are the key figures presented:</p> <p style="text-align: center;">Key Numbers - SOFA</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;">Unrestricted</th> <th style="text-align: left;">Restricted</th> </tr> </thead> <tbody> <tr> <td>Income £175k</td> <td>Income £304k</td> </tr> <tr> <td>Expenditure £(141k)</td> <td>Expenditure £492k</td> </tr> <tr> <td>Net Income <u>£34k</u></td> <td>Net Expenditure <u>£(188k)</u></td> </tr> <tr> <td>Property/inv gains £262k</td> <td>Property/inv gains £-</td> </tr> <tr> <td>Transfer to Restricted (T&S) £(108k)</td> <td>Transfer from Unrestricted £108k</td> </tr> <tr> <td>Net movement <u>£189k</u></td> <td>Net movement <u>£(80k)</u></td> </tr> </tbody> </table> <p style="text-align: center;"> Total (Unrestricted + Restricted) Movement in Funds £109k Total Funds at 31/12/19 <u>£944k</u> </p>	Unrestricted	Restricted	Income £175k	Income £304k	Expenditure £(141k)	Expenditure £492k	Net Income <u>£34k</u>	Net Expenditure <u>£(188k)</u>	Property/inv gains £262k	Property/inv gains £-	Transfer to Restricted (T&S) £(108k)	Transfer from Unrestricted £108k	Net movement <u>£189k</u>	Net movement <u>£(80k)</u>
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Key Numbers - Balance Sheet

Assets

172 Ellerton Road £650k (revalued from £400k)
Cash & deposits £314k
Debtors £20k

Liabilities

Creditors etc £40k

Total Net Assets £944k (Unrestricted £930k, Restricted £14k)

2019 Summary

- Surplus on unrestricted funds
 - Positive contributions from giving increase and parish share reduction
 - Expenditure on organ reduced surplus
- Material expenditure (as expected) on Tower & Spire project funded from
 - Grants
 - Giving (primarily via the Spend-a-Penny Appeal)
 - Use of permitted restricted and unrestricted reserves
- Revaluation of 172 Ellerton Road resulted in total reserves increasing
- Strong cash position at year end

2020 - Preview

- Unrestricted income down as giving impacted by pandemic
- Some reductions in expenditure but overall increase
 - Parish share reinstated to level suggested by Diocese
 - Material expenditure on Ellerton Road
 - Material expenditure on repairs
- Further significant expenditure on T&S project
 - Need for further funding from unrestricted reserves (as planned)
- Reserves (and cash) position will deteriorate but remain healthy

There were no questions, and the financial statements were noted by the meeting.

<p>8</p>	<p><i>Appointment of independent financial examiner</i></p> <p>Mr George Mitchell has agreed again to be the Independent Examiner.</p> <p>Mr Mitchell's appointment was proposed by Nigel Palmer, seconded by Ian Davies, and was unanimously agreed with the gratitude of the meeting.</p>
<p>9</p>	<p><i>Appointment of sidespeople</i></p> <p>Sidespeople across the services were proposed as: Joan Higgs-Smith, June Dicks, Liz Hood, Paul Mackie, Judith Jones, Marilyn Leach, Pete Lydall, Heather Palmer, Mary Edwards, Miles Stewart Williams, Christine Taylor, Julie Usher, Roy Smith, Katie Beckett, Prabha Rajaratnam, Brenda Tyrell, Dave Hill, the Pathfinders Group, Phillipa Alexander, Sheena Evans, Susan Kang, Stephanie Taylor, Gill and Ian Davies, Mark Curzon, Wendy Richmond, Niluma and Noel Tharumanayagam.</p> <p>These were proposed by Mike Taylor, seconded by Jason Pennington, and unanimously agreed.</p>
<p>10</p>	<p>Helen thanked everyone for their involvement and contribution to Church life and she especially acknowledged everyone's contribution over the last few months.</p>